# Requirement Description

| **No** | **User Requirement Description** | **Benefit** | **Remarks** |
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|  |  |  |  |
| 1 | Fund Fact Sheet Generation System |  | The Solution is an application to service fund fact sheet generation automation. The main functionalities provided by the solution are cloud hosting, fund fact sheet management & generation. |
| 2 | User Login   * Login authentication by User ID and password. |  |  |
| 3 | User Management   * Create / Edit system users |  |  |
| 4 | User Access Control   * Manages user access within FFS Generation System. |  |  |
| 5 | System Parameters Setup   * FFS Generation System pre-requisite setup |  |  |
| 6 | Fund Setup   * Create funds (FFS Master data setup, fund template management, client management, ETC.) |  |  |
| 7 | File Extraction, Data Extraction   * FFS data extraction via files / integration to/upload from RHBIB data sources. |  |  |
| 8 | FFS Update   * Manual data input by authenticated users. |  |  |
| 9 | Fund Fact Sheet Review / Compliance   * Enable FFS review / compliant processes. |  |  |
| 10 | Fund Fact Sheet Generation   * FFS generation upon approval. |  |  |
| 11 | FFS Distribution   * Fact sheet distribution via email to respective clients. |  |  |
| 12 | Reminder Alert   * System to auto send reminder to user to provide necessary fund info to upload before the cut off time |  |  |
| 13 | Reports   * Provide FFS progress related reports (monthly / yearly) |  |  |
| 14 | Testing   * UAT Test plan & test script to be provided by vendor |  |  |

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| No. | Template | Sample Fund Fact Sheet |
| 1 | RHBIB |  |
| 2 | Standard Chartered |  |
| 3 | HSBC |  |
| 4 | Maybank |  |

